

# Page Template System

Complete guide to managing page templates, sections, banners, styling, and site navigation

Version 1.1 | Updated 2026-04-11 | Layout Designers, Content Managers, Site Administrators, QA, Operations

The screenshot displays the 'Page Configuration' interface for 'All Pages'. On the left is a navigation sidebar with categories like 'Dashboard', 'Content', 'Editorial', 'Magazine', 'Readers', 'Future Readers', 'Marketing', 'Sales', 'Social Media', 'Layout & Design', 'Pages', 'Navigation', 'Appearance & Theme', 'Email Templates', 'Store', 'Analytics', and 'Platform & Settings'. The 'Pages' section is expanded, showing a list of page types with counts: Homepage (1), Article (1), Section (7), Index (3), Author (2), Subscription (1), Search (1), Static (10), Campaign (7), Tag (0), Podcast (2), Archive / Issues (2), Shop (4), Events (3), Collections (2), Institutional (4), Account (4), Newsletter Archive (4), Gift & Programs (4), Error Pages (4), Magazine (1), and Events (1). The main content area shows a 'New Page' button and an overview of page types across 22 categories. It lists 'HOMEPAGE 1' (Draft), 'ARTICLE 1' (Live), and 'SECTION 7' (Live). Under 'SECTION 7', there are seven sub-sections: 'Fiction' (Live), 'Poetry' (Live), 'Essays' (Live), 'Interviews' (Live), 'News' (Live), 'Archive' (Live), and 'Tag' (Live). Each sub-section includes a title and a version number (e.g., 'Fiction List View - v7').

The template gallery shows all available page templates with search and category filters.

## 1. Simple Feature Overview

The **Layout & Design Template System** lets you control exactly how every page on the Hyphen Reader Portal looks — without writing any code. This includes both editorial/literary pages and generic business/informational pages like About, Advisory, Activities, Media, Support, and Contact pages.

## Key Concepts

Concept	What It Means	Analogy
Page Category	A group of related pages	A filing cabinet drawer (e.g., "Section" groups Fiction, Poetry, Essays together)
Page	One specific screen on the Reader Portal	A single document in that drawer (e.g., the Fiction landing page)
Template	The layout and design of a page — what sections appear, in what order, and how they look	The form/layout of that document
Section	A building block inside a template	An individual block on the page — a hero banner, an article grid, a newsletter sign-up form, etc.
Banner	A promotional strip that can appear between sections	A highlighted callout — e.g., "Subscribe now" or a seasonal promotion

## How It All Connects

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Page Category (e.g., "Section")
├─ Page (e.g., "Fiction")
│   └─ Template (e.g., "Section Magazine")
│       ├── Section: Section Header - "Fiction"
│       ├── Section: Hero Full-Width - featured image + article
│       ├── Banner: "Subscribe for 20% off" (optional)
│       ├── Section: Article Grid - 12 latest fiction articles
│       └─ Section: Cross Links - "Also explore: Poetry, Essays"

```

You pick (or build) a template for each page, configure it, and click **Publish**. The Reader Portal shows the updated layout within 60 seconds.

## 2. Who Should Use This Feature

Role	What You'll Do
Content Editors	Pick templates, arrange sections, and publish pages to control how content appears on the magazine
Operations / Publishing Staff	Create new page categories, set up landing pages for new sections, manage header/footer navigation
Marketing Team	Create campaign/event landing pages, configure promotional banners
Admin / Super Admin	Full access — create custom templates, manage categories, configure global appearance

### Permissions Required

You need the **Homepage & Layout** permission enabled in your admin role. This is found under **Admin Settings > Roles > [Your Role] > Homepage (read + update)**.

If you cannot see the "Layout & Design" group in the left sidebar, ask your administrator to grant you this permission.

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## [3. Before You Begin](#)

### [Checklist](#)

- You have an admin account on the Hyphen Admin Console
- Your role has the **Homepage & Layout** permission (read + update)
- You can access the Reader Portal URL to verify changes
- Content is published in the CMS (articles, sections, authors) so pages have content to display

### [Where to Find Everything](#)

All template features are under the **Layout & Design** group in the Admin Console left sidebar:

Sidebar Menu Item	What It Does	When to Use
Pages	View all 20 page categories, 60+ page types; create pages; choose templates; publish	Core workflow — start here
Navigation	Configure header links, footer columns, social links, site branding	After you publish a page and want readers to find it
Appearance & Theme	Set global colors, typography, spacing, header/footer style	One-time setup or brand refresh
Email Templates	Manage email templates (separate system)	Not covered in this guide

For managing the content entities that power business/informational sections, use these items under the **Content** sidebar group:

Sidebar Menu Item	What It Does	When to Use
Advisory	Create and manage advisory board / team member profiles	Before building pages with the People Directory Grid section
Press Releases	Create and manage press releases	Before building pages with the Press Release Listing section
Media Coverage	Create and manage media coverage entries	Before building pages with the Media Coverage Listing section

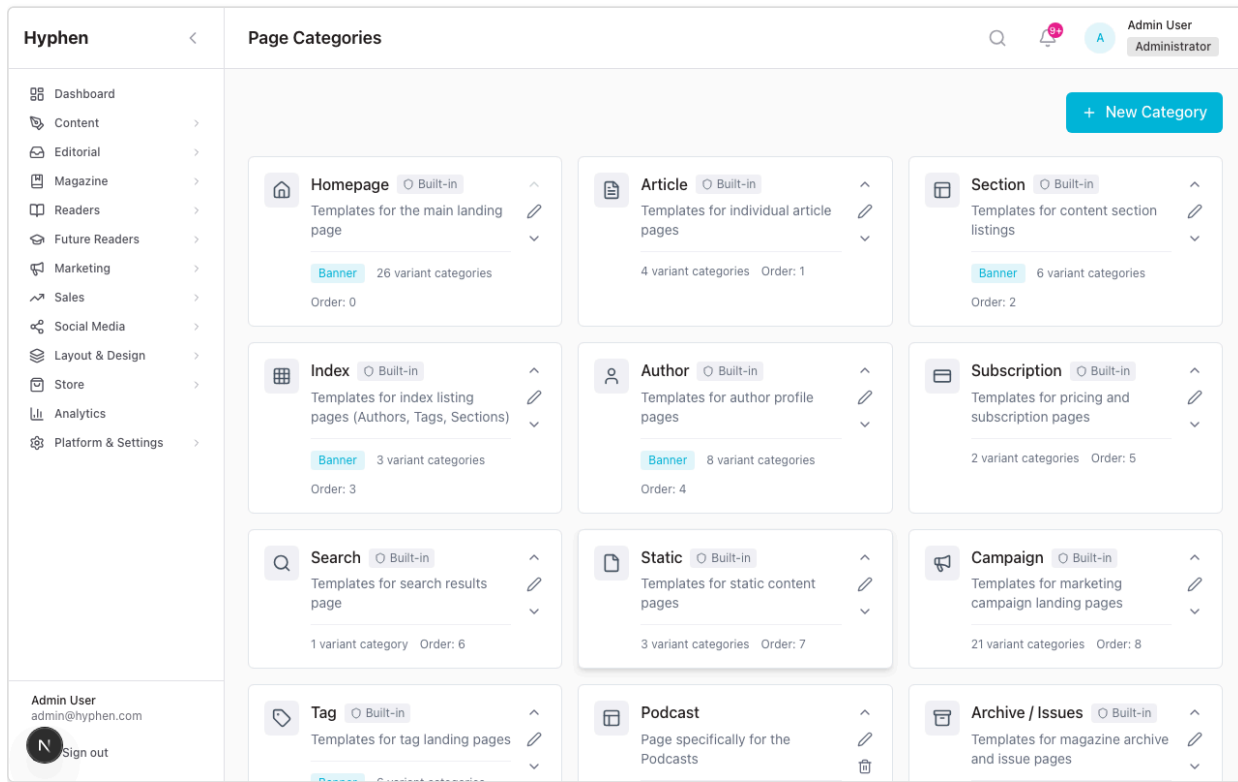
### [Built-in Page Categories \(21 categories, 60+ page types\)](#)

The system ships with these categories pre-configured. You do not need to create them — they are ready to use:

Category	Built-in Pages	Default Template
Homepage	Homepage	Editorial Classic
Article	Article	Article Standard
Section	Fiction, Poetry, Essays, Interviews, News, Archive	Section Grid / List / Magazine
Author	Author Profile	Author Profile
Subscription	Subscribe	Pricing Cards
Search	Search	Search Interactive
Index	Authors Index, Tags Index, Sections Index	Index Grid / Cards
Static	About, Terms, Privacy, Contact, FAQ	Static Standard / Centered
Campaign	Student Outreach, Event, Lead Gen, Institutional, General	Campaign Standard / Event
Tag	Tag Landing	Tag Grid / List
Archive	Archive, Issue Detail	Archive Browse
Magazine Issues	Issue Listing, Issue Detail	Magazine Grid / List
Shop	Shop, Product Detail, Shop Collection, Cart & Checkout	Shop Catalog
Events	Events, Event Detail, Event Series	Event Listing
Podcast / Audio	Podcast, Podcast Episode	Podcast Show
Collections	Collection, Browse Collections	Collection Reading List
Institutional	Institutional, Portal, Onboarding, Dashboard	Institutional Landing
Account	Account Dashboard, Reading Activity, My Subscription, Settings	Account Dashboard
Newsletter Archive	Newsletter Archive, Newsletter Edition, Newsletter Subscribe	Newsletter Grid
Gift & Programs	Gift Subscription, Gift Activation, Future Readers, Referral Program	Gift Landing
Error Pages	404, 500, Maintenance, Access Denied	Error 404 / 500

## 4. Step-by-Step Setup Guide

### 4.1 Create a Page Category



*Page categories group related pages together. Use the built-in categories or create custom ones.*

A **page category** groups related pages together. You only need to create a new category if none of the 21 built-in categories fits your use case (e.g., "Workshops", "Literary Awards", "Podcasts in Translation").

#### [Where to Go](#)

Layout & Design > Pages — look at the left sidebar panel inside the Pages screen.

#### [Steps](#)

1. At the **bottom of the sidebar panel**, click the **+ Category** button (dashed-border button labeled "Category").
2. A **"New Category"** modal opens. Fill in:

Field	What to Enter	Required?	Notes
Label	Display name (e.g., "Workshops")	Yes	This appears in the sidebar and as the category heading
Slug	Auto-generated from the label (e.g., "workshops")	Yes	Lowercase letters, numbers, hyphens only. Cannot be changed for built-in categories.
Description	Brief note (e.g., "Pages for literary workshops and writing events")	No	Shown below the category name when selected
Icon	Click the dropdown, search or scroll, and select an icon	Yes	Icons available include: Home, FileText (Article), Layout, Grid, User, UserCircle (Account), CreditCard (Subscription), Search, File (Static), Megaphone (Campaign), Tag, Archive, BookMarked (Magazine), ShoppingBag (Shop), Calendar (Events), Headphones (Podcast/Audio), Library (Collections), Building2 (Institutional), Inbox (Newsletter), Gift, AlertTriangle (Error)
Allowed Variant Categories	Click the multi-select dropdown and choose which section types are available for templates in this category	Recommended	21 variant categories available (Hero, Grid, Featured, List, Utility, Article, Section Page, Author Page, Campaign, Tag Page, Archive Page, Magazine Page, Shop Page, Event Page, Podcast Page, Collection Page, Institutional Page, Account Page, Newsletter Page, Gift Page, Error Page). Use <b>Select all</b> if unsure.
Show Banner	Toggle ON/OFF	No	Enables the Banner building block in the Section Palette when editing templates in this category

3. Click **Create Category**.
4. A green toast confirms: *"[Label]" has been created.*
5. The new category appears in the sidebar.

### [Editing a Category](#)

- Click a category in the sidebar, then click the **Edit** button (pencil icon) in the category header area.
- The same modal opens with current values pre-filled. Make changes and click **Save Changes**.

### [Deleting a Category](#)

- Only custom (non-built-in) categories can be deleted.
- Click the **trash icon** next to the Edit button in the category header.
- A confirmation dialog appears: *"Are you sure you want to delete [Label]? This action cannot be undone. Categories that have templates assigned to them cannot be deleted."*
- Click **Delete Category** to confirm, or **Cancel** to go back.

### [Reordering Categories](#)

- On the dedicated **Page Categories** page (Layout & Design > Pages > click a category), use the **up arrow** and **down arrow** buttons on each category card to change the display order.

## 4.2 Create a Page Within a Category

The page types index shows all configurable page types organized by category.

Many pages already exist as built-in types (Homepage, Fiction, Poetry, Subscribe, etc.). You create new pages when you need custom static pages (e.g., Careers, Submissions, Guidelines) or pages for new content areas.

### Where to Go

Layout & Design > Pages — select a category in the sidebar, or stay on All Pages.

### Steps

1. Click the **+ New Page** button (cyan button, top-right of the main panel).
  - If you have a specific category selected, the new page is created in that category.
  - If you are on "All Pages", it defaults to the "Static" category.
2. A "New Page" modal opens. Fill in:

Field	What to Enter	Required?	Notes
Page Title	Display name (e.g., "Careers")	Yes	Placeholder: "e.g., Careers, Submissions, Events"
URL Slug	Auto-generated from title (e.g., "careers")	Yes	Shown with a preview: "This will be accessible at /careers". Only lowercase letters, numbers, and hyphens.

3. Click **Create Page**.
4. A green toast confirms: "*[Title]*" page has been created under the *[Category]* category.
5. The page appears as a new card in the page grid.

### [Understanding Page Cards](#)

Each page appears as a card showing:

Element	What It Tells You
Category label (top-left, uppercase)	Which category this page belongs to
Page name (bold, center)	The page title (e.g., "Fiction", "About")
Template name (small text below name)	Which template is assigned (e.g., "Section Grid · v3")
"Live" badge (green dot + "Live")	Page configuration is published and active on the Reader Portal
"Draft" badge (yellow)	Page has a saved configuration but is not published yet
No badge	Page has no configuration yet — needs a template

Click any page card to open its **Configure** screen.

### [Deleting a Page](#)

- Only custom pages you created can be deleted (built-in pages cannot).
- Hover over the page card and click the **trash icon** (appears in the top-right corner on hover).
- Confirm in the dialog. This removes both the page and its configuration.

## [4.3 Choose or Create a Template for the Page](#)

Every page needs a template. Click a page card to open its "**Configure: [Page Name]**" screen.

### [What You See on the Configure Screen](#)

**Header area:**

- Page name and description
- Category badge (e.g., "Section")
- URL path in monospace (e.g., `/section/fiction`)
- **View in Portal** button — opens the live page in Reader Portal (new tab)
- **Save Draft** button — saves changes without publishing
- **Publish** button (green/lime) — saves and publishes to Reader Portal

**Status Bar:**

- **Page Status:** "Published" (green), "Draft — not yet published" (yellow), or "Not configured"
- **Version:** Current version number (e.g., v3)
- **Last published:** Date and time
- **"Unsaved changes"** warning (yellow text, appears when you change something)

#### Four tabs:

1. **Template** — Select or create a template
2. **Styles** — Override colors, fonts, spacing for this page
3. **SEO** — Meta title, description, OG image
4. **Versions** — Version history with rollback

#### [Option A: Select an Existing Template](#)

1. On the **Template** tab, you see a heading **"Select Template"** with subtext: *"Choose a template or create a custom one for this page type."*
2. Below is a grid of template cards. Each card shows:
  - Template name
  - Description
  - **"Built-in"** badge (system template) or **"Custom"** badge (user-created)
  - **"Live on this page"** indicator if it's the currently published template
3. Click a **template card** to select it. It highlights with a colored border.
4. The **Template Preview** section below updates to show the sections in that template.
5. Click **Save Draft** to save your choice, or click **Publish** to go live.

**Quick activation:** Each template card has a **"Make it Live"** action. Clicking this saves + publishes in one step. A toast confirms: *"[Template Name]" is now live on the [Page] page.*

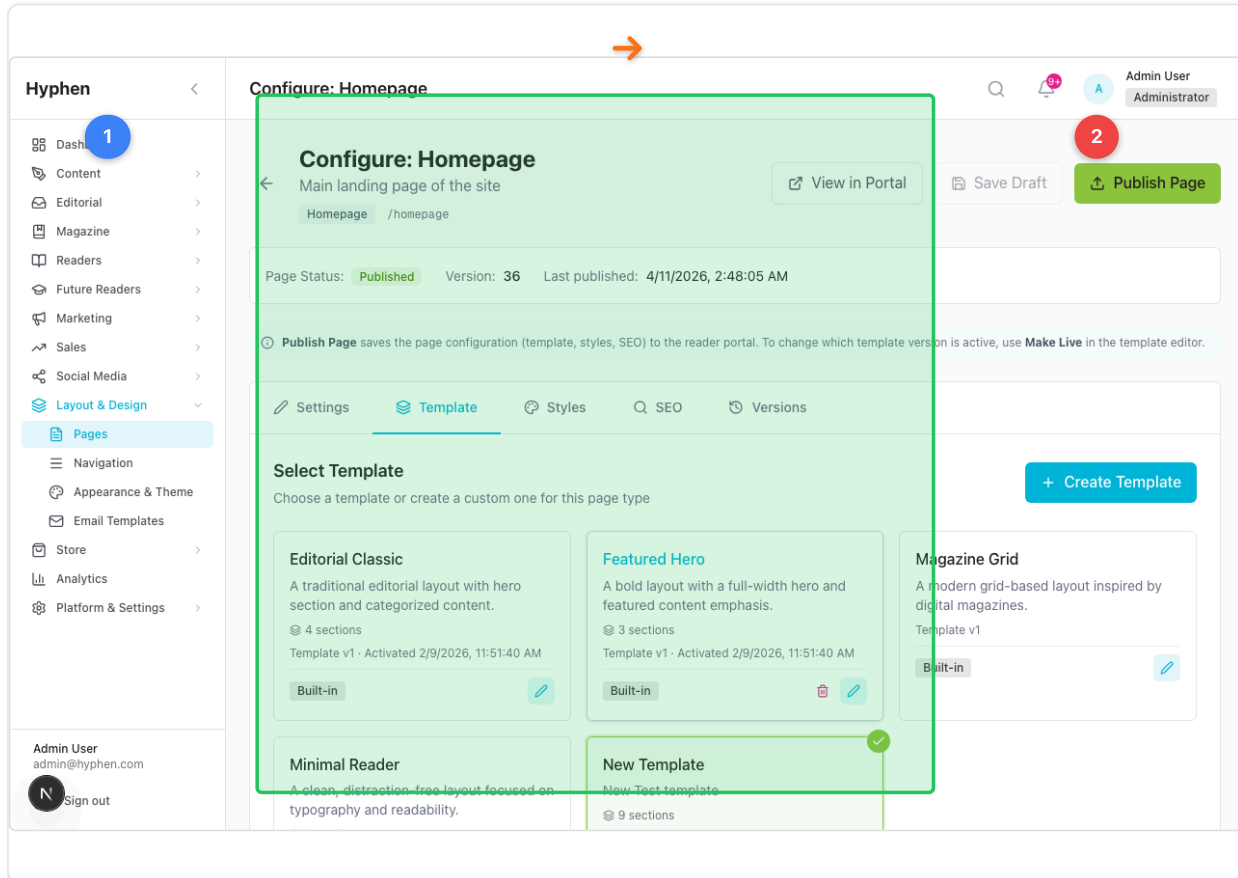
#### [Option B: Create a Custom Template](#)

1. On the **Template** tab, click the **+ Create Template** button (cyan, top-right).
2. This opens the **Template Canvas Editor** (see Section 4.4 below for full details).
3. After building and saving your template, navigate back and select it.

#### [Option C: Edit an Existing Template](#)

1. Below the template grid, the **Template Preview** shows the selected template's sections.
2. Click **Edit Template** (pencil icon link) to open the Canvas Editor with the current sections loaded.
3. Make changes and click **Save** or **Make Live**.

## 4.4 Build a Template in the Canvas Editor

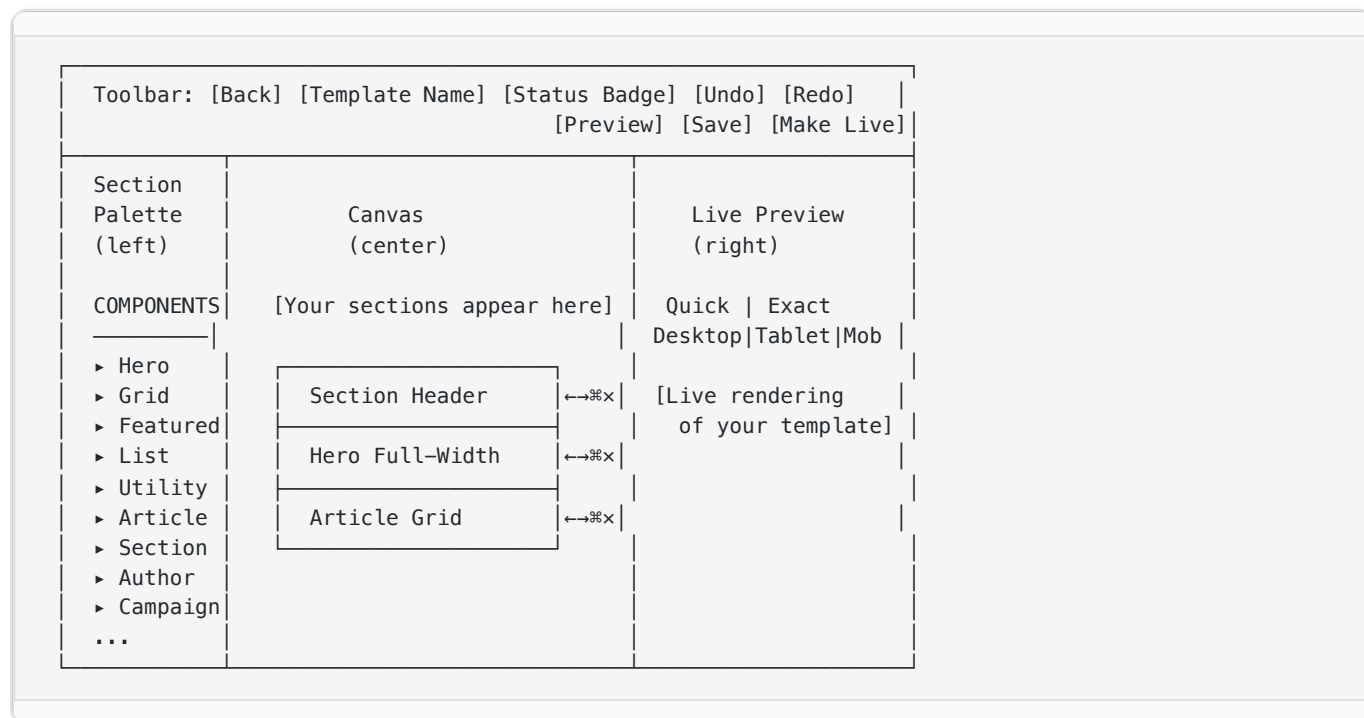


The template canvas editor — a three-panel visual page builder

- 1 Section palette — drag sections from here to the canvas
- Canvas area — sections are stacked here in display order. Drag to reorder.
- 2 Properties panel — configure the selected section's settings
- Use the toolbar buttons to save, preview, or publish

The **Template Canvas Editor** is a three-panel visual builder where you design page layouts by dragging and dropping sections.

## Layout of the Canvas Editor



## Toolbar (Top Bar)

Element	What It Does
Back button	Returns to the page configuration screen. If you have unsaved changes, a confirmation dialog appears.
Template Name	Click to edit the template name inline. Press Enter to confirm, Escape to cancel.
Status badges	Shows current state: "Live" (green), "Draft" (yellow), "Unsaved" (yellow with warning icon), "Saved" (green with checkmark)
Undo button	Undoes the last action (also: Ctrl+Z)
Redo button	Redoes an undone action (also: Ctrl+Shift+Z)
Preview button	Opens a preview of the template
Save button	Saves the template as a draft. Shows "Saving..." while in progress.
Make Live button (green/lime)	Saves and publishes the template. Tooltip: "Save and make this template live for use in page configurations."

## Template Settings (Collapsible Section Below Toolbar)

Click the "Template Settings" collapsible header to expand:

Field	What to Enter
Description	Brief description of the template. Placeholder: "Brief description of this template"
Preview Color Theme	Click a color swatch to preview how the template looks with different accent colors (Cyan, Lime, Coral, Magenta, Terracotta, Charcoal). Click Clear to remove.

### Left Panel: Section Palette ("COMPONENTS")

The Section Palette shows all available building blocks, organized into collapsible categories. Each category header shows the category name and a count badge.

**Banner block** (appears if the page category has "Show Banner" enabled):

- Drag or click the "Banner" card (orange gradient icon, labeled "Promotional") to add a banner to your canvas.

**Section variant categories:**

Category	What's Inside	When to Use
Hero	Hero Image Left, Hero Image Right, Hero Full-Width, Hero Minimal, Hero Carousel	Full-width featured content at the top of a page
Grid	2-Column Grid, 2-Column with Sidebar, 3-Column Grid, 4-Column Carousel	Multi-column article layouts
Featured	Featured Left + Grid Right, Featured Above Grid, Featured Mixed	Highlighting select articles with prominence
List	Horizontal Cards, Vertical Cards, Minimal List	Text-focused article listings
Utility	General, Subscription, Search, Static Pages, Index sub-groups — newsletter inline, promo banner, subscription blocks, search components, <b>plus generic business/informational sections</b> (see below)	Supporting sections like newsletter sign-ups, subscription CTAs, search results, and generic business-site building blocks
Article	Article Header, Content, Author Bio, Related, Newsletter, Paywall Gate, Table of Contents, Media Embed, Series Nav, Footnotes	Components for the article reading page
Section Page	Section Header, Featured Article, Article Grid, Hero Fullscreen, Filter Bar, Cross Links	Components for section landing pages (Fiction, Poetry, etc.)
Author Page	Author Hero, Articles Grid, Translator Panel, Featured Work, Bibliography, Related Authors, Social Feed, Audio Readings	Components for author profile pages
Campaign	Campaign Hero, Info, Speakers, Schedule, CTA, Form, Countdown, Gallery, Partners, Resources, Testimonial, Winners, Livestream, Venue, and more (20+ variants)	Components for campaign/event landing pages
Tag Page	Tag Header, Related Tags, Featured Article, Article Grid, Content Stream	Components for tag pages
Archive Page	Archive Hero, Issue Grid, Timeline View, Issue Header, Issue TOC, Search, Stats	Components for magazine archive pages
Shop Page	Shop Hero, Product Grid, Product Header, Description, Reviews, Related Products, Collection Header, Cart, Checkout, Category Nav, Subscriber Banner	Components for e-commerce pages
Event Page	Event Hero, Calendar View, Listing Cards, Detail Header, Description, Speakers Grid, RSVP Form, Series Header, Past Recordings	Components for event pages
Podcast Page	Show Header, Episode List, Episode Detail, Mini Player, Featured Episode, Platform Links, Transcript	Components for podcast pages
Collection Page	Collection Header, Article List, Browse Grid, Curator Note, Reading Progress	Components for curated reading collections
Institutional Page	Institutional Hero, Benefits, Pricing, Inquiry Form, Login, Usage Stats, Onboarding, Portal, Dashboard	Components for institutional access pages
Account Page	Welcome, Reading Stats, Bookmarks Grid, Reading History, Subscription Status, Preferences, Recommendations	Components for user account pages
Newsletter Page	Archive Header, Edition Grid, Edition Detail, Subscribe Form	Components for newsletter pages
Gift Page	Gift Hero, Plan Selector, Form, Activation, Future Readers, Enrollment, Referral Hero, Referral Stats	Components for gift/referral program pages
Error Page	404, 500, Maintenance, Access Denied	Components for error pages

### *"New in v3.0 — Generic Business / Informational Sections*

*The Utility category now includes 10 additional section variants designed for building generic business and informational website pages (About, Advisory, Media, Support, Activities, etc.). These sections appear alongside existing Utility sections in the Section Palette:"*

Section Variant	Type	What It Does
People Directory Grid	Listing (advisory-members)	Displays advisory board or team members in a card grid with images, names, titles, bios, and social links. Pulls data from managed advisory member entities.
Person Profile Detail	Detail (advisory-members)	Expanded view of a single person's full profile — image, bio, social links, website. Used inline or standalone.
Image + Content	Static	Two-column section with an image on one side and rich text on the other. Image position (left/right) is configurable. Great for "About" sections.
Informational Card Grid	Static	Multi-card grid for activities, features, or programs. Each card has an optional icon/image, title, and description. Configurable column count.
Support / Donation Block	Static	Support, funding, or donation information section with description, supporters list, and CTA button.
Testimonial / Quote Band	Static	Horizontally scrollable quote/testimonial carousel with author attribution and optional photos.
Press Release Listing	Listing (press-releases)	Lists press releases with title, date, excerpt, and links. Pulls from managed press release entities.
Media Coverage Listing	Listing (media-coverage)	Lists media coverage entries with publication name, date, title, and external links. Pulls from managed media coverage entities.
Icon Feature Grid	Static	Feature/activity grid with icon circles, titles, and descriptions. Great for listing activities, services, or programs.
Submission / Tell Us CTA	Static	Call-to-action section inviting reader submissions, recommendations, or feedback. Accent-colored background with email or link CTA.

### [Center Panel: Canvas](#)

This is your working area where sections and banners appear in order from top to bottom.

#### Adding sections:

- Drag a section from the Section Palette and drop it onto the Canvas at the desired position.
- Or click a section in the palette to add it to the bottom of the Canvas.
- A "Drag to canvas" hint appears when you hover over palette items.

#### Each section block on the Canvas shows:

- A visual preview of the section layout
- Section title (if set) and subtitle (if set)
- Metadata line: "[Variant Name] · Source: [content source] · [max items] items"
- Background color (if set)

#### Hover/selection controls on each section block:

Control	Where	What It Does
Drag handle (grip icon)	Left side	Drag up/down to reorder the section
Edit (pencil icon)	Right side	Opens the Properties Panel to configure this section
Show/Hide (eye icon)	Right side	Toggles the section active/inactive without deleting it. Inactive sections appear at 40% opacity.
Delete (trash icon, turns red on hover)	Right side	Removes the section from the template

**Reordering:** Drag a section by its grip handle and drop it at a new position. Sections and banners can be interleaved in any order.

### [Right Panel: Live Preview](#)

Element	What It Does
Quick / Exact toggle	"Quick" = fast local preview (default). "Exact" = loads the actual Reader Portal in an iframe.
Desktop / Tablet / Mobile buttons	Switch between viewport sizes: Desktop (1200px+), Tablet (768px), Mobile (375px)
Open Portal button	Opens the template in the actual Reader Portal in a new tab

The preview updates in real time as you add, remove, reorder, or configure sections.

## [4.5 Configure Sections on the Page](#)

When you click a section in the Canvas (or click its Edit/pencil icon), the **Properties Panel** slides in from the right.

### [Properties Panel Header](#)

Shows:

- "Section Properties" or "Banner Properties" title
- Close (X) button to dismiss the panel

### [Current Layout Info Box](#)

Shows the selected section's:

- Thumbnail preview
- Variant name + colored category badge (e.g., "Hero Full-Width" with a cyan "Hero" badge)
- Description of what the section does
- Behavior type badge: **Listing** (shows multiple items), **Detail** (shows page entity info), **Contextual** (shows related content), or **Static** (fixed content)

## Common Section Properties

Property	Label in UI	What It Controls	Available For
Active toggle	"Section Active" (checkbox)	Shows/hides this section on the published page	All sections
Title	"Section Title (optional)"	Heading text above the section (placeholder: "e.g., <i>Featured Stories</i> ")	Listing, Contextual sections
Subtitle	"Subtitle"	Subheading text (placeholder: " <i>Optional description</i> ")	Listing, Contextual sections
Content Source	Varies by behavior type	Where items come from — automatic (CMS), manual selection, or page context	Listing sections
Max Items	Varies by section	Maximum number of articles/items to show (range varies: 1–30)	Listing sections
Data Source	Varies by section	Which entity to pull from (articles, events, podcasts, collections, newsletters, products, issues, advisory-members, press-releases, media-coverage, etc.)	Listing sections
Background Color	"Background Color"	Section background color. Enter a hex code (e.g., #f5f5f0 ) or click the color swatch to open a color picker. Placeholder: "#f5f5f0 or transparent"	All sections
Show "View More" link	Checkbox with Link icon	Whether to show a "View all" / "View more" link at the bottom	Listing, Contextual sections
Link URL	"Link URL (auto-generated if empty)"	Where the "View more" link goes (placeholder: "/category/fiction"). Auto-generates if left blank.	Listing, Contextual sections (when Show View More is checked)
Hero Exclusive	"Hero Exclusive" (checkbox)	When enabled, articles displayed in this hero section will not appear in other listing sections on the same page. Prevents content duplication.	Hero sections only (hero-image-left, hero-image-right, hero-full-width, hero-minimal, hero-carousel)

## Listing Section Filters

When configuring a **Listing** section, the Properties Panel offers powerful filtering options:

Filter	What It Does	Example Use
Selection Mode	Choose between Dynamic (automatic by rules), Manual (hand-picked articles), or Mixed (pinned articles + dynamic fill)	Use Manual to curate a hero, Dynamic for "Latest Articles"
Filter by Tag	Show only articles tagged with a specific tag	Show only articles tagged "Book Review"
Filter by Status	Show All, Published, Featured, Active, Upcoming, Past, or Archived items	Show only Featured articles in a hero section
Sort By	Newest, Oldest, Most Popular, Featured First, Alphabetical, Custom, Random	Sort hero carousel by "Featured First"
Advanced Filters	Add custom filter rules with field/operator/value combinations	Filter by author, date range, content type
Paginate	Enable pagination with configurable items per page	Show 12 articles per page with "Load More"

**Note:** For article sections, filters for **tag**, **section**, **author**, **sort order**, and **featured status** are all passed through to the CMS and applied server-side. This ensures accurate results even with large content libraries.

### [Sidebar Configuration \(Only for "2-Column with Sidebar" Grid Variant\)](#)

When you select the "Grid 2-Column with Sidebar" variant, additional sidebar settings appear:

Setting	Options / What to Enter
Width dropdown	Narrow (~200px), Medium (~280px), Wide (~320px)
Position dropdown	Right Side, Left Side
Sticky sidebar checkbox	"Sticky sidebar (follows scroll)" — keeps sidebar visible as the reader scrolls
Sidebar Background	Background color for the sidebar
Sidebar Widgets	Add widgets from the dropdown: Popular Articles, Recent Articles, Newsletter Signup, Subscribe CTA, Categories, Tags Cloud, Custom HTML, Ad Banner

Each widget has:

- A **title field** for the widget heading
- **Max items** slider (for Popular/Recent Articles, range 1–10)
- **Custom HTML** text area (for Custom HTML widget)
- **Drag handle** for reordering widgets
- **Delete** button to remove a widget

A **warning** appears if you add more than 6 widgets: *"More than 6 widgets may affect readability. Consider reducing."*

### [Detail Section Properties](#)

For sections with **Detail** behavior (e.g., Article Header, Author Hero), the Properties Panel shows:

- Configurable display fields (depends on the variant)
- Text override fields (CTA button text, custom messages)
- Display options

### [Static Section Properties](#)

For sections with **Static** behavior (e.g., Static Rich Content, Accordion FAQ), the Properties Panel shows:

- Configurable content fields
- Text override fields

*"FAQ Sections and Page-Level Scoping: When an FAQ section (Accordion FAQ or Subscription FAQ) is added to a page template, it automatically shows only FAQs that are scoped to that page — plus any global FAQs. Page scopes are managed on each FAQ item in Content > FAQ Items. You can toggle the FAQ section on or off*

for any page using the "Section Active" checkbox in the Properties Panel. See the [Editorial Content System User Manual](#) for details on managing FAQ items and page scopes."

## 4.6 Add Banners to a Template

Banners are promotional strips that can appear between sections. They are only available if the page category has "Show Banner" enabled.

### Adding a Banner

1. In the Template Canvas Editor, look at the top of the **Section Palette** (left panel). If banners are enabled for this category, you'll see a "Banner" card with an orange gradient icon.
2. **Drag** the Banner card onto the Canvas and drop it at the desired position between sections. Or **click** it to add to the bottom.
3. Click the banner on the Canvas to open its **Properties Panel**.

### Banner Properties

Field	What to Enter	Required?
Banner Title	Main headline (placeholder: "e.g., <i>Subscribe Now</i> ")	Yes (marked with *)
Subtitle	Optional tagline (placeholder: "Optional tagline")	No
Image URL	Image to display as background (placeholder: " <a href="https://example.com/image.jpg">https://example.com/image.jpg</a> ( <a href="https://example.com/image.jpg">https://example.com/image.jpg</a> )")	No
Image Alt Text	Accessibility description (placeholder: "Describe the image")	No
Position dropdown	"Hero Banner" (full-width at top) or "Inline (Between Content)"	Yes
Link URL	Where clicking the banner goes (placeholder: "/subscribe")	No
Link Text	Button/link label (placeholder: "Learn More")	No
Background color	Background hex color (placeholder: "#f97316"). Color swatch preview shown.	No
Text Color	Text hex color (placeholder: "#ffffff"). Color swatch preview shown.	No

## 4.7 Set Up Page Styles

Each page can have its own style settings that override the global theme. These are configured per-page, not per-template.

## [Where to Go](#)

Configure: [Page Name] screen > **Styles** tab.

## [What You See](#)

A Live Style Preview panel shows a side-by-side comparison:

- **Left: "Global Defaults"** — How the page would look with the default site theme
- **Right: "This Page"** — How it looks with your current style overrides

Below the preview, an **"Overrides active"** summary appears showing which settings you've changed (e.g., "Color: Lime", "Font: Georgia", "Mode: Dark").

## [Style Options](#)

Setting	Label	Options	What It Does
Color Theme	"Color Theme"	Cyan (#00b4d8, primary turquoise) · Lime (#8dc63f, fresh green) · Coral (#e8632b, warm orange) · Magenta (#e91e8c, bold pink) · Terracotta (#8b3a2f, warm rustic) · Charcoal (#231f20, classic dark)	Sets the accent color for links, buttons, and highlights on this page. Each option shows a color swatch preview.
Typography	"Typography"	Inter (clean modern sans-serif) · Playfair Display (elegant editorial) · Lora (modern literary serif) · Merriweather (highly readable serif) · Georgia (classic literary serif) · System Default (device fonts)	Sets the font family. Each option shows a text preview: <i>"The quick brown fox jumps over the lazy dog."</i>
Color Mode	"Color Mode"	Default (standard brand colors) · Dark (dark mode variant) · Muted (softer, more muted) · Vibrant (brighter accents)	Controls the overall brightness and contrast of the page
Spacing	"Spacing"	Compact (reduced, for dense layouts) · Normal (default) · Spacious (increased, for readability)	Controls whitespace and padding throughout the page
Container Width	"Container Width"	Narrow (focused reading, 672px) · Standard (balanced, 896px) · Wide (full content, 1152px) · Full Width (edge to edge)	Sets the maximum width of the content area

As you click options, the live preview updates instantly. Click **Save Draft** to save, or **Publish** to go live.

## [4.8 Configure SEO Settings](#)

### [Where to Go](#)

Configure: [Page Name] screen > **SEO** tab.

## Fields

Field	What to Enter	Best Practice
Meta Title	The title shown in search engine results and browser tabs. Placeholder: <i>"Page title for search engines"</i>	50–60 characters. Include your brand name.
Meta Description	The description shown in search results below the title. Placeholder: <i>"Brief description for search results"</i>	150–160 characters. Be specific and compelling.
OG Image URL	URL of the image shown when shared on social media (Facebook, Twitter, LinkedIn). Placeholder: <i>"<a href="https://example.com/og-image.jpg">https://example.com/og-image.jpg</a> (<a href="https://example.com/og-image.jpg">https://example.com/og-image.jpg</a>)"</i>	1200 x 630 pixels recommended.

Click **Save Draft** or **Publish** after filling in.

## 4.9 Set Up Global Appearance & Theme

The Appearance & Theme page controls site-wide visual defaults that apply to all pages unless overridden by per-page styles.

### Where to Go

Layout & Design > Appearance & Theme

### Sections and Fields

Color Palette:

Field	What It Does
Primary Color	Links, buttons, focus states. Default: <input type="text" value="#000000"/> . Color picker + hex input.
Secondary Color	Header background, headings. Color picker + hex input.
Accent Color	Success indicators, highlights. Color picker + hex input.
Brand Color Quick-Pick Palette	6 clickable swatches (Cyan, Charcoal, Lime, Yellow, Orange, Magenta). Click once to set as Primary, click again to cycle to Secondary, then Accent.

Typography:

Option	Description
Mixed - Serif headings + Sans body	Best of both worlds
Serif	Classic, literary feel
Sans-Serif	Modern, clean appearance
Lora	Elegant serif font
Merriweather	Highly readable serif
Georgia	Timeless web serif
Playfair Display	Distinctive editorial serif
Inter	Modern sans-serif
System Default	Uses the device's default font

### Spacing & Layout:

Setting	Options
Spacing	Compact · Normal · Spacious
Container Width	Standard (max 1024px) · Wide · Full Width

### Header & Footer:

Setting	Options
Header Style	Default · Transparent (overlay) · Sticky (stays visible on scroll)
Footer Style	Default · Minimal (compact) · Expanded (full with columns and links)

**Custom CSS:** A text area where advanced users can enter custom CSS overrides. Placeholder: `/* Custom CSS overrides */`.

### Buttons:

- **Reset to Defaults** — reverts all settings (with confirmation dialog: *"Reset all appearance settings to defaults? This will not save until you click Save."*)
- **Save Changes** — saves all appearance settings. Toast: *"Appearance settings saved!"*

## [4.10 Map the Page to a URL in the Reader Portal](#)

Pages are automatically mapped to URLs based on their type. You do not need to configure URL routing manually.

Page Type	Reader Portal URL	Example
Homepage	/	yoursite.com
Section pages	/section/[slug]	yoursite.com/section/fiction
Article pages	/article/[slug]	yoursite.com/article/moonlit-dance
Author pages	/author/[slug]	yoursite.com/author/priya-singh
Tag pages	/tag/[slug]	yoursite.com/tag/short-stories
Static pages (About, Terms, etc.)	/[slug]	yoursite.com/about
Custom static pages you create	/[slug]	yoursite.com/careers
Campaign pages	/campaigns/[slug]	yoursite.com/campaigns/summer-contest
Newsletter archive	/newsletters	yoursite.com/newsletters
Newsletter edition	/newsletters/[slug]	yoursite.com/newsletters/march-2026
Archive / Issues	/archive or /issues	yoursite.com/archive
Individual issue	/issue/[slug]	yoursite.com/issue/spring-2026
Shop	/shop	yoursite.com/shop
Subscribe	/subscribe	yoursite.com/subscribe
Search	/search	yoursite.com/search
Authors index	/authors	yoursite.com/authors
Tags index	/tags	yoursite.com/tags
Sections index	/sections	yoursite.com/sections
Gift subscription	/gift	yoursite.com/gift
Programs	/programs	yoursite.com/programs

The URL path is shown on the Configure screen, below the page name, as small monospace text (e.g., `/section/fiction`).

## 4.11 Add to Header, Footer, or Other Navigation

The screenshot shows the 'Navigation & Layout' section of the Hyphen admin interface. The 'Header Menu' is selected, showing a list of navigation items with their respective icons and actions. The items are: Home (Simple Link), Sections (Dropdown Menu), Archive (Simple Link), About (Simple Link), and Subscribe (Simple Link). Each item has a set of up/down arrows, a 'Hide' button, an edit icon, and a delete icon. A '+ Add Item' button is located in the top right corner of the menu editor.

The navigation editor lets you configure header menus, footer links, and other navigation elements.

After publishing a page, you need to add it to navigation so readers can find it.

### Where to Go

Layout & Design > Navigation

### Site Branding (Top Section)

Field	What to Enter
Site Name	Your publication name (placeholder: "Hyphen")
Tagline	Short description (placeholder: "A modern digital literary magazine")
Logo	Click <b>Change Logo</b> to open the Media Library picker. Preview shows at 60 x 120px. Click <b>Remove</b> to clear.
Primary Color	Color picker + hex input (placeholder: "#00b4d8")
Secondary Color	Color picker + hex input (placeholder: "#231f20")

### Header Navigation

1. Scroll to the "Header Navigation" section.
2. Click + Add Link.
3. Fill in each link:

Field	What to Enter
Label	Text shown in the header menu (e.g., "Fiction", "About", "Events")
URL	The page URL path (e.g., <code>/section/fiction</code> , <code>/about</code> , <code>/events</code> )
Type dropdown	Internal (pages on your site), External (outside links), or Section (content sections)

- Each link has a **drag handle** (grip icon) for reordering and a **delete** button (trash icon).
- Click **Save Changes** at the top.
- Toast: *"Navigation settings saved!"*

**Empty state:** If no links exist: *"No header links configured. Click 'Add Link' to add one."*

### [Footer Columns](#)

- Scroll to "Footer Columns".
- Click **+ Add Column** to create a new footer column.
- Enter a **column title** (e.g., "Explore", "Company", "Legal").
- Within each column, click **+ Add Link** to add links.
- Each link has **Label** and **URL** fields, plus a delete button.

### [Social Links](#)

- Scroll to "Social Links".
- Click **+ Add Social**.
- Select the **Platform** from the dropdown: Facebook, Twitter, Instagram, LinkedIn, YouTube.
- Enter the **URL** to your social profile.
- Maximum 5 social links allowed (the "Add Social" button disables at 5).

**Empty state:** *"No social links configured. Click 'Add Social' to add one."*

### [Footer Content](#)

Field	What to Enter
Footer Tagline	Brief description (placeholder: <i>"A brief description of your publication..."</i> )
Copyright Text	Copyright notice (placeholder: <i>"© 2024 Your Company. All rights reserved."</i> )

Click **Save Changes** to publish all navigation changes.

### ["More Like This" and Cross-Link Discovery](#)

These are handled through **template sections**, not navigation settings:

- Add a **Section Cross Links** section to show links to related sections (e.g., "Also explore: Poetry, Essays").
- Add an **Article Related** section to show related articles.

- Add a **Tag Related Tags** section to show related tags.
  - Add an **Author Related Authors** section to show similar authors.
  - These are configured in the Template Canvas Editor (see Section 4.4–4.5).
- 

## [4.12 Publish the Page](#)

Publishing makes your page configuration live on the Reader Portal.

### [End-to-End Publish Workflow](#)

1. **Configure** your page (template, styles, SEO) using the steps above.
2. **Review** by checking:
  - **Template** tab: Correct template selected, preview looks right
  - **Styles** tab: Live preview shows the right colors/fonts/spacing
  - **SEO** tab: Meta title, description, OG image filled in
3. The **Status Bar** shows your current state:
  - "Not configured" = no template chosen yet
  - "Draft — not yet published" = saved but not live
  - "Published" with green badge = currently live
4. Click **Save Draft** to save without going live (recommended first step).
5. Click **Publish** (green/lime button with upload icon) to make it live.
6. A toast confirms: "*[Page Name] page configuration has been published.*"
7. The status updates to "**Published**" with the current date/time.

### [Version History and Rollback](#)

- Every publish creates a new version.
  - Click the **Versions** tab to see version history.
  - Each entry shows: "**Page Version [number]**", date, time, and who published it (e.g., "*Mar 16, 2026, 2:30:45 PM* by [admin@hyphen.co](#)").
  - The most recent version has a green "**Current**" badge.
  - Click **Restore** on any older version to roll back. Then click **Publish** to make the restored version live.
-

## 5. How to Verify It Worked

### Quick Verification

1. From the **Configure: [Page Name]** screen, click **View in Portal** (top-right, external link icon).
2. The Reader Portal opens in a new tab directly on the page you configured.
3. Check that:
  - The page loads without errors
  - The layout matches the template you selected
  - Sections appear in the correct order
  - Content is populated (articles, images)
  - Colors and fonts match your style settings
  - Navigation links work

### From the Template Canvas Editor

1. Use the **Live Preview** panel (right side) with the **"Exact"** toggle to see an iframe of the actual Reader Portal.
2. Switch between **Desktop / Tablet / Mobile** viewports to check responsiveness.
3. Click **Open Portal** to open the full Reader Portal in a new tab.

### Full Verification Checklist

- Page loads at the expected URL (check URL mapping table in Section 4.10)
- Template layout matches what was configured
- All sections are visible and in the correct order
- Hero/featured content displays correctly
- Article grids are populated with the right content
- Images load properly
- "View all" / "More" links work and go to the right destination
- Banners display correctly (if added)
- Page is accessible from navigation (if added to header/footer)
- Page styling matches (colors, fonts, spacing)
- SEO meta tags are present (right-click > View Page Source, search for `<meta`)
- OG image shows when sharing the URL (test with a social media debugger)
- Page looks correct on desktop
- Page is usable on tablet

- Page is readable on mobile
-

## 6. Worked Examples

### 6.1 Example 1: Fiction Landing Page

**Goal:** Set up the Fiction section page at `/section/fiction` with a magazine-style layout: hero, featured article, article grid, and cross-links to related sections.

**Time:** ~10 minutes

#### Steps

1. Go to **Layout & Design > Pages**.
2. In the sidebar, click **Section** to filter. You see Fiction, Poetry, Essays, Interviews, News, Archive.
3. Click the "Fiction" card.
4. On the **Template** tab, three templates are available:
  - **Section Grid** — clean grid layout (default)
  - **Section List** — list with excerpts
  - **Section Magazine** — magazine-style with varied sizes
5. Click **Section Magazine**. It highlights with a border.
6. The **Template Preview** updates showing: Section Header, Section Hero Fullscreen, Section Featured Article, Section Article Grid, Section Filter Bar, Section Cross Links.
7. Click **Edit Template** (pencil icon in the preview area).
8. In the **Template Canvas Editor**:
  - Click **Section Header** on the Canvas. In the Properties Panel:
    - **Section Title:** Fiction
    - **Subtitle:** Short stories, novellas, and serialized fiction
  - Click **Section Article Grid**. In the Properties Panel:
    - **Max Items:** 12
  - Click **Section Cross Links**. This section auto-detects other content sections (Poetry, Essays, etc.) — no manual configuration needed.
9. Click **Save** in the toolbar. Toast: *"Template saved."*
10. Click **Back** to return to the Configure screen.
11. Click the **Styles** tab:
  - **Color Theme:** Click **Charcoal** (elegant, literary feel)
  - **Typography:** Click **Georgia** (classic literary serif)
  - **Spacing:** Click **Spacious**

12. Click the **SEO** tab:

- **Meta Title:** Fiction – Hyphen Literary Magazine
- **Meta Description:** Read the latest short stories, novellas, and serialized fiction from emerging and established authors.

13. Click **Publish**. Toast: *"Fiction page configuration has been published."*

14. Click **View in Portal**. Verify at `/section/fiction`:

- Section header says "Fiction"
- Hero section shows a featured fiction article full-width
- Article grid shows 12 fiction articles
- Cross-links at the bottom link to Poetry, Essays, etc.
- Georgia font, charcoal accents, spacious layout

## [6.2 Example 2: Newsletter Archive Page](#)

**Goal:** Set up `/newsletters` where readers browse past newsletter editions and sign up.

**Time:** ~15 minutes

### [Steps](#)

1. Go to **Layout & Design > Pages**.
2. In the sidebar, click **Newsletter**. You see: Newsletter Archive, Newsletter Edition, Newsletter Subscribe.
3. Click the "Newsletter Archive" card. Status: "Not configured".
4. On the **Template** tab, click **+ Create Template**.
5. In the **Template Canvas Editor**:
  - Give the template a name: click the template name area in the toolbar, type `Newsletter Archive Layout`, press Enter.
  - From the **Section Palette** (left panel), expand **Newsletter Page** category.
  - Drag **Newsletter Archive Header** onto the Canvas.
  - Drag **Newsletter Edition Grid** below it.
  - Drag **Newsletter Subscribe Form** below that.
6. Configure each section:
  - Click **Newsletter Archive Header**: Set Title to `Newsletter Archive`, Subtitle to `Browse past editions of our newsletter.`

- Click **Newsletter Edition Grid**: Set **Max Items** to `20`.
  - Click **Newsletter Subscribe Form**: Leave defaults.
7. Click **Save**, then click **Make Live**. Toast: *"Template saved and published."*
  8. Click **Back** to return to Configure screen. The new template should be auto-selected.
  9. Click the **SEO** tab:
    - **Meta Title**: `Newsletter Archive – Hyphen`
    - **Meta Description**: `Browse all past newsletter editions from Hyphen Literary Magazine. Subscribe for the latest.`
  10. Click **Publish**. Toast: *"Newsletter Archive page configuration has been published."*
  11. Add to footer navigation:
    - Go to **Layout & Design > Navigation**.
    - Scroll to **Footer Columns**. Find the column that fits (e.g., "Explore") or click **+ Add Column** to create a new one.
    - Click **+ Add Link** in that column:
      - **Label**: `Newsletter Archive`
      - **URL**: `/newsletters`
    - Click **Save Changes**.
  12. Verify at `/newsletters` on the Reader Portal:
    - Archive header displays with title and subtitle
    - Grid of newsletter edition cards loads
    - Subscribe form appears at the bottom
    - Footer link is visible and clickable

### 6.3 Example 3: Interviews Page

**Goal:** Set up `/section/interviews` with a bold hero, featured interview, and a grid with cross-links.

**Time:** ~12 minutes

#### Steps

1. Go to **Layout & Design > Pages**.
2. **Sidebar** > click **Section**. Click the "Interviews" card.

3. On the **Template** tab, the default template is **Section Magazine**. Select **Section List** instead (good for long-form interview content with excerpts visible).
4. Click **Edit Template**.
5. In the Canvas Editor:
  - The template includes Section Header, Section Featured Article, Section Article Grid sections.
  - From the **Section Palette**, expand **Section Page**, drag **Section Hero Fullscreen** to the top of the Canvas (above Section Header).
  - Drag **Section Cross Links** from the palette to the bottom of the Canvas.
6. Configure:
  - **Section Hero Fullscreen**: No manual config needed — it auto-pulls the latest featured interview.
  - **Section Header**: Set Title to `Interviews`, Subtitle to `In-depth conversations with literary voices`.
  - **Section Featured Article**: Set Max Items to `1`.
  - **Section Article Grid**: Set Max Items to `9`.
  - **Section Cross Links**: Auto-configured.
7. Click **Save**.
8. Click **Back**. On the **Styles** tab:
  - **Typography**: Click **Inter** (modern, clean sans-serif for Q&A readability)
  - **Color Theme**: Click **Cyan** (fresh, professional)
9. On the **SEO** tab:
  - **Meta Title**: `Interviews – Hyphen Literary Magazine`
  - **Meta Description**: `In-depth conversations with authors, poets, translators, and literary figures.`
10. Click **Publish**.
11. Add to header navigation:
  - Go to **Layout & Design > Navigation**.
  - **Header Navigation > + Add Link**:
    - **Label**: `Interviews`
    - **URL**: `/section/interviews`
    - **Type**: Internal
  - Click **Save Changes**.
12. Verify at `/section/interviews`:
  - Hero section shows a full-width featured interview
  - Section header says "Interviews"

- Grid shows 9 interview articles in a list layout
- Cross-links at the bottom
- Inter font, cyan accents

## [6.4 Example 4: Collection Page \("Best of 2025"\)](#)

**Goal:** Create a curated reading collection page for "Best of 2025" with a curator's note and a hand-picked list of articles.

**Time:** ~15 minutes

### [Steps](#)

1. Go to **Layout & Design > Pages**.
2. Sidebar > click **Collections**.
3. Click **+ New Page**:
  - **Page Title:** `Best of 2025`
  - **URL Slug:** `best-of-2025` (auto-generated)
  - Click **Create Page**.
4. Click the new **"Best of 2025"** card.
5. On the **Template** tab, click **+ Create Template**.
6. In the Canvas Editor:
  - **Template name:** `Best of 2025 Collection`
  - Expand **Collection Page** in the Section Palette.
  - Drag these sections onto the Canvas in order:
    1. **Collection Header**
    2. **Collection Curator Note**
    3. **Collection Article List**
    4. **Collection Reading Progress**
7. Configure:
  - **Collection Header:** Set Title to `Best of 2025`, Subtitle to `Our editors' picks for the year's finest fiction, poetry, and essays.`
  - **Collection Curator Note:** This section shows an editorial note. Leave defaults or set a title like `From the Editors`.

- **Collection Article List:** Set **Content Source** to manual selection, **Max Items** to 25.
  - **Collection Reading Progress:** Leave defaults (shows progress tracker).
8. Click **Save**, then **Make Live**.
  9. Click **Back**. On **Styles** tab:
    - **Color Theme:** Lime (fresh, celebratory)
    - **Typography:** Lora (elegant literary serif)
    - **Spacing:** Spacious
  10. On **SEO** tab:
    - **Meta Title:** Best of 2025 – Hyphen Literary Magazine
    - **Meta Description:** Our editors' picks: the 25 best stories, poems, and essays published in 2025.
  11. Click **Publish**.
  12. Add to navigation:
    - Go to **Layout & Design > Navigation**.
    - **Header Navigation > + Add Link:**
      - **Label:** Best of 2025
      - **URL:** /best-of-2025
      - **Type:** Internal
    - Click **Save Changes**.
  13. Verify at /best-of-2025 :
    - Collection header with title and subtitle
    - Curator note section
    - List of curated articles
    - Reading progress indicator
    - Lora font, lime accents, spacious layout

---

## [6.5 Example 5: Campaign / Event Page](#)

**Goal:** Create a landing page for "Summer Writing Workshop 2026" — a literary event with speakers, schedule, and registration.

**Time:** ~20 minutes

## Steps

1. Go to **Layout & Design > Pages**.
2. Sidebar > click **Campaign**. You see: Student Outreach, Event, Lead Generation, Institutional, General.
3. Click the "Event" card (this is the campaign type designed for events).
4. On the **Template** tab, click **+ Create Template**.
5. In the Canvas Editor:
  - Template name:
  - Expand **Campaign** in the Section Palette. You'll see 20+ campaign-specific sections.
  - Drag these sections onto the Canvas in order:
    1. **Campaign Hero** — full-width hero with event image
    2. **Campaign Countdown** — countdown timer to event date
    3. **Campaign Info** — key details (dates, location, eligibility)
    4. **Campaign Speakers** — featured instructors/speakers grid
    5. **Campaign Schedule** — event timeline/agenda
    6. **Campaign CTA** — call-to-action button
    7. **Campaign Form** — registration/application form
    8. **Campaign Testimonial** — past participant quotes (optional)
6. Configure each section:
  - **Campaign Hero**: Set Title, Subtitle. Set **Background Color** or image URL for visual impact.
  - **Campaign Countdown**: No additional config needed if event dates are set in the campaign entity.
  - **Campaign Info**: Section auto-pulls from campaign entity data.
  - **Campaign Speakers**: Set **Max Items** (e.g., ) if you have multiple speakers.
  - **Campaign CTA**: Configure the call-to-action text and link.
  - **Campaign Form**: Auto-renders the registration form if configured in the campaign entity.
7. Click **Save**, then **Make Live**.
8. Click **Back**. On the **Styles** tab:
  - **Color Theme**: **Lime** (fresh, creative energy)
  - **Typography**: **Inter** (modern, professional)
  - **Container Width**: **Wide** (gives the event page room to breathe)
9. On the **SEO** tab:
  - **Meta Title**:

- **Meta Description:** Join emerging writers for a week-long workshop featuring master classes, readings, and mentoring sessions.
- **OG Image URL:** <https://your-cdn.com/workshop-promo-1200x630.jpg>

10. Click **Publish**.

11. Add to header navigation:

- Go to **Layout & Design > Navigation**.
- **Header Navigation > + Add Link:**
  - **Label:** Summer Workshop
  - **URL:** /campaigns/summer-writing-workshop-2026
  - **Type:** Internal
- Click **Save Changes**.

12. Verify at </campaigns/summer-writing-workshop-2026> :

- Hero with event imagery
- Countdown timer ticking
- Event info displayed
- Speakers grid populated
- Schedule/agenda visible
- CTA button works
- Registration form loads

## [6.6 Example 6: Advisory / Team Page](#)

**Goal:** Create an Advisory page at </advisory> that displays advisory board members with photos, bios, and social links — all managed from the Admin Console.

**Time:** ~15 minutes (plus time to add advisory member entries)

### [Prerequisites](#)

Before building the page, add advisory members via **Content > Advisory** in the Admin Console:

1. Go to **Content > Advisory** in the sidebar.
2. Click **Create Advisory Member**.
3. Fill in: Name, Title (e.g., "Author & Jnanpith Awardee"), Subtitle, Bio, Image URL, Category (e.g., "Advisory Council"), Social Links.

4. Set Status to **Active** and save.
5. Repeat for each advisory member.

## Steps

1. Go to **Layout & Design > Pages**.
2. Sidebar > click **Static**. Click **+ New Page**:
  - **Page Title:** `Advisory`
  - **URL Slug:** `advisory` (auto-generated)
  - Click **Create Page**.
3. Click the new "Advisory" card.
4. On the **Template** tab, click **+ Create Template**.
5. In the **Template Canvas Editor**:
  - **Template name:** `Advisory Page`
  - From the **Section Palette** (left panel), expand **Utility**.
  - Drag **Static Hero** onto the Canvas.
  - Drag **People Directory Grid** below it.
  - Drag **CTA Block** below that.
6. Configure each section:
  - Click **Static Hero**: Set Title to `Advisory Council`, Subtitle to `Literary voices shaping the future of translation`.
  - Click **People Directory Grid**: The section auto-pulls from advisory members (data source: `advisory-members`). Set **Max Items** to `20`. The grid will display all active members grouped by category.
  - Click **CTA Block**: Set Title to `Join Our Mission`, Subtitle to `Support the future of Indian literature in translation`. Set **Link URL** to `/support`.
7. Click **Save**, then **Make Live**.
8. Click **Back**. On the **SEO** tab:
  - **Meta Title:** `Advisory Council – Hyphen`
  - **Meta Description:** `Meet the literary voices who guide Hyphen's mission to connect Indian literatures through translation.`
9. Click **Publish**.
10. Add to header navigation:
  - Go to **Layout & Design > Navigation**.
  - **Header Navigation > + Add Link:**

- **Label:** `Advisory`
- **URL:** `/advisory`
- **Type:** Internal
- Click **Save Changes**.

11. Verify at `/advisory`:

- Hero section with title and subtitle
- Advisory members displayed in a card grid with images, names, titles, and bios
- Clicking a member card expands to show full bio and social links
- CTA block at the bottom

---

## [6.7 Example 7: Media Page \(Press Releases + Coverage\)](#)

**Goal:** Create a Media page at `/media` with two sections: Press Releases and Media Coverage — both pulling from managed entities.

**Time:** ~15 minutes (plus time to add press/coverage entries)

### [Prerequisites](#)

Add press releases and media coverage entries via the Admin Console:

- **Content > Press Releases:** Create entries with title, excerpt, content, publish date, and optional external URL.
- **Content > Media Coverage:** Create entries with title, publication name (e.g., "The Hindu"), coverage date, excerpt, and external link.

### [Steps](#)

1. Go to **Layout & Design > Pages**.
2. Sidebar > click **Static**. Click **+ New Page**:
  - **Page Title:** `Media`
  - **URL Slug:** `media`
  - Click **Create Page**.
3. Click the new **"Media"** card.
4. Click **+ Create Template** on the Template tab.
5. In the Canvas Editor:
  - **Template name:** `Media Page`
  - From **Utility** in the Section Palette, drag in order:

1. **Static Hero**
  2. **Press Release Listing**
  3. **Media Coverage Listing**
  4. **Submission / Tell Us CTA**
6. Configure:
- **Static Hero:** Title `Media`, Subtitle `Press releases and media coverage`.
  - **Press Release Listing:** Title `Press Releases`. Set Max Items to `10`. Data source is auto-set to `press-releases`.
  - **Media Coverage Listing:** Title `Media Coverage`. Set Max Items to `10`. Data source is auto-set to `media-coverage`.
  - **Submission / Tell Us CTA:** Title `Press Inquiries`, Subtitle `For press and media inquiries, contact press@hyphen.com`.
7. Click **Save**, then **Make Live**.
  8. Click **Back**. Configure SEO and Publish.
  9. Add `/media` to header navigation.
  10. Verify: Hero, press releases list, media coverage cards, and CTA all render correctly.

## [6.8 Example 8: Activities / Programs Page](#)

**Goal:** Create an Activities page at `/activities` showcasing the organization's programs (workshops, seminars, book clubs, etc.) using the card grid and icon feature sections.

**Time:** ~10 minutes

### [Steps](#)

1. Go to **Layout & Design > Pages**.
2. Create a new Static page with title `Activities`, slug `activities`.
3. Click the page card and create a new template.
4. In the Canvas Editor, drag from **Utility**:
  1. **Static Hero** — Title: `Activities`, Subtitle: `Programs connecting literatures and communities`.
  2. **Icon Feature Grid** — This section uses configurable features. In the Properties Panel, the section reads from `displayOptions.features`. Configure via the display options with items like:

- Translation Workshops, Literary Seminars, Book Clubs, Fellowship Programmes, Publisher Forums, Events
3. **Image + Content** — For an "About our programs" narrative. Set `displayOptions.imagePosition` to `right`, add a body text and image.
  4. **Testimonial / Quote Band** — Add testimonials from program participants.
  5. **CTA Block** — "Get Involved" with link to `/contact`.
5. Save, Make Live, configure SEO, Publish.
  6. Add `/activities` to header navigation.
  7. Verify: All sections render with the configured content.
-

## [7. Managing Advisory Members, Press Releases & Media Coverage](#)

These three content entity types power the **People Directory Grid**, **Press Release Listing**, and **Media Coverage Listing** section variants. You manage them from the **Content** sidebar group — not from the template system.

### [7.1 Advisory Members](#)

Where: Content > Advisory

Action	How
View all members	Click <b>Advisory</b> in the sidebar. See all members in a card grid with status tabs (All, Active, Inactive, Archived).
Create a member	Click <b>Create Advisory Member</b> (cyan button). Fill in name, title, subtitle, bio, image URL, category, sort order, social links. Click <b>Add Member</b> .
Edit a member	Click the member card or use the context menu (three dots) > Edit.
Delete a member	Context menu > Delete. Only draft/inactive members can be deleted.
Search	Use the search bar to find members by name.
Filter by status	Click the status tabs: All, Active, Inactive, Archived.

### [Fields](#)

Field	Purpose	Required?
Name	Full name displayed on the card	Yes
Slug	URL-safe identifier (auto-generated from name)	Yes
Title	Role or designation (e.g., "Author & Jnanpith Awardee")	No
Subtitle	Short tagline or affiliation	No
Excerpt	Short bio for cards (shown in grid view)	No
Bio	Full biography (shown in expanded/detail view)	No
Image URL	Photo URL (from media library or external)	No
Image Alt	Accessibility text for the image	No
Category	Grouping label (e.g., "Advisory Council", "Board", "Patron", "Team")	No
Sort Order	Controls display order (lower numbers appear first)	No (default: 0)
Status	Active (shown on public site), Inactive, or Archived	Yes
Website	Personal or professional website URL	No
Social Links	Array of (platform, URL) pairs — e.g., Twitter, LinkedIn	No

### [How It Connects to Pages](#)

When you add a **People Directory Grid** section to any template, it automatically fetches all **active** advisory members sorted by sort order. No manual content selection is needed — just manage the members, and the section stays up to date.

## 7.2 Press Releases

Where: Content > Press Releases

Action	How
View all	Click <b>Press Releases</b> in the sidebar. Status tabs: All, Draft, Published, Archived.
Create	Click <b>Create Press Release</b> . Fill in title, slug, excerpt, content, status, published date, featured flag, external URL, cover image.
Publish	Set status to <b>Published</b> and set a <b>Published At</b> date.

### Fields

Field	Purpose
Title	Headline of the press release
Slug	URL-safe identifier
Excerpt	Summary shown in listing cards
Content	Full press release body text
Status	Draft, Published, or Archived
Published At	Publication date (shown in listings)
Is Featured	Highlighted in listings with a star badge
External URL	Link to hosted version (e.g., PDF or external site)
Cover Image URL	Image for the listing card

### How It Connects to Pages

A **Press Release Listing** section automatically shows all **published** press releases sorted by published date (newest first).

## 7.3 Media Coverage

Where: Content > Media Coverage

Same management pattern as Press Releases, with additional fields:

Extra Field	Purpose
Publication	Name of the outlet (e.g., "The Hindu", "Scroll.in") — shown prominently on cards
Coverage Date	Date of the original coverage (may differ from publish date)

A **Media Coverage Listing** section automatically shows all **published** media coverage entries sorted by coverage date.

## 8. Common Mistakes and How to Fix Them

### "I published the page but the Reader Portal still shows the old layout"

**Cause:** The Reader Portal regenerates pages every 60 seconds (server-side caching). **Fix:** Wait 60 seconds, then hard-refresh the Reader Portal page (Ctrl+Shift+R or Cmd+Shift+R). If it still doesn't update:

- Check the **Page Status** on the Configure screen — it should say "Published" with a recent timestamp.
- Confirm you clicked **Publish** (green button), not just **Save Draft**.

### 2. "The page shows blank content or 'Not configured' on the Reader Portal"

**Cause:** No template has been selected and published. **Fix:** Go to Configure > Template tab > select a template > click **Publish**.

### 3. "Save Draft button is grayed out / disabled"

**Cause:** You re-selected the same template that was already assigned. The system detected no change. **Fix:** Change something — select a different template, or switch to the Styles or SEO tab and make a modification. Save Draft will re-enable.

### 4. "I can't see the Layout & Design menu in the sidebar"

**Cause:** Your admin role lacks the **Homepage & Layout** permission. **Fix:** Ask your administrator to go to **Admin Settings > Roles**, edit your role, and enable the **Homepage** permission (both read and update).

### 5. "I created a new page but it doesn't appear on the Reader Portal"

**Cause:** Creating a page only creates the internal configuration. Three more steps are needed:

1. Select a template for the page (Template tab).
2. Publish the page configuration.
3. Add the page to header or footer navigation so readers can discover it.

### 6. "My sections show up but have no content / are empty"

**Cause:** The sections are looking for content that doesn't exist in the CMS. **Fix:**

- Ensure articles are published in Strapi CMS under the correct section/category.
- Check the section's **Content Source** in the Properties Panel — it may be filtering for content that doesn't exist yet.
- If using **Manual selection**, confirm you've picked specific articles.
- Auto-hiding: Listing sections with no matching content automatically hide on the Reader Portal.

## [7. "I accidentally published the wrong template"](#)

**Fix:** Use the Versions tab to roll back:

1. Go to the Configure screen.
2. Click the **Versions** tab.
3. Find the version you want to restore. It shows the date, time, and who published it.
4. Click **Restore** next to that version.
5. Click **Publish** to make the restored version live.

## [8. "I can't delete a built-in category"](#)

**This is expected.** Built-in categories (marked with a shield icon and "Built-in" badge) cannot be deleted, and their slugs cannot be changed. You can only delete custom categories you created — and only if no templates are assigned to them.

## [9. "Navigation links I added don't show on the Reader Portal"](#)

**Fix:**

- Make sure you clicked **Save Changes** on the Navigation settings page.
- Wait up to 60 seconds for the Reader Portal to refresh.
- Verify the URL is correct (e.g., `/section/fiction`, not `fiction`).

## [10. "The Canvas Editor 'Make Live' button is disabled"](#)

**Cause:** The template has no name, or a save operation is already in progress. **Fix:** Click the template name in the toolbar and enter a name. The button will enable.

## [11. "My banner doesn't appear in the Section Palette"](#)

**Cause:** The page category does not have "Show Banner" enabled. **Fix:** Edit the category (via the Pages sidebar > click category > Edit button) and toggle **Show Banner** ON. Then return to the Template Canvas Editor.

## [12. "Content appears duplicated across sections on the same page"](#)

**Fix:** Enable **Hero Exclusive** on the hero/featured section. This tells the system to exclude articles shown in the hero from appearing in other listing sections on the same page.

## [13. "People Directory Grid / Press Release Listing shows no content"](#)

**Cause:** No advisory members or press releases have been created, or they are not in the correct status. **Fix:**

- Go to **Content > Advisory** (or **Press Releases / Media Coverage**) and verify entries exist.

- Advisory members must have status **Active** to appear in the People Directory Grid.
- Press releases and media coverage must have status **Published** to appear in their listing sections.
- The Reader Portal refreshes every 60 seconds — wait and hard-refresh.

#### **14. "I can't find Advisory, Press Releases, or Media Coverage in the sidebar"**

**Cause:** Your admin role may not have the required permissions. **Fix:** Ask your administrator to grant you the **Advisory, Press, and Media Coverage** permissions (read + create + update + delete) under **Admin Settings > Roles > [Your Role]**.

---

## 9. QA / Testing Checklist

### Category Management

- Create a new custom category with all fields filled → appears in sidebar with correct icon and count
- Edit a category's label, icon, and description → changes reflect immediately
- Toggle "Show Banner" ON → Banner card appears in the Section Palette for that category's templates
- Toggle "Allowed Variant Categories" → only those section categories appear in the Section Palette
- Delete a custom category → removed from sidebar. Confirmation dialog appears first.
- Attempt to delete a built-in category → delete button is not shown (shield icon displayed instead)
- Built-in category slug field is disabled (grayed out, "Slug cannot be changed for built-in categories" message)

### Page Creation & Management

- Create a new page → appears as a card in the grid. Toast confirms creation.
- Auto-generated slug matches the title (lowercase, hyphenated)
- Created page shows "No template" label and no status badge initially
- Delete a custom page → confirmation dialog → page removed from grid
- Built-in pages do not show the delete button

### Template Selection

- Click a template card → highlights with colored border, Template Preview updates
- Change template → "Save Draft" button enables, "Unsaved changes" text appears
- Re-select the same template → "Save Draft" remains disabled (no change detected)
- Click "Make it Live" on a template card → auto-saves and publishes. Toast: "[Template]" is now live.

### Template Canvas Editor

- Drag a section from Section Palette → appears at drop position on Canvas
- Click a section in palette → added to bottom of Canvas
- Drag section by grip handle → reordering works
- Click section → Properties Panel slides in from right with section details
- Change section title → preview updates
- Toggle "Section Active" OFF → section becomes 40% opacity on Canvas
- Delete a section → removed from Canvas immediately
- Click "Save" → toast confirms. "Saved" badge appears in toolbar.

- Click "Make Live" → toast confirms. "Live" badge appears.
- Click "Back" with unsaved changes → confirmation dialog appears
- Undo (Ctrl+Z) → last action reversed
- Redo (Ctrl+Shift+Z) → re-applies undone action
- Template name edit (click, type, Enter) → name updates in toolbar
- Preview: Quick vs. Exact toggle → different render modes
- Preview: Desktop/Tablet/Mobile toggle → viewport changes

## Banner Configuration

- "Show Banner" enabled on category → "Banner" card appears in Section Palette (orange gradient)
- Drag Banner to Canvas → appears as a banner block
- Click Banner → Banner Properties Panel opens with all fields
- Fill in title, subtitle, colors → banner preview updates on Canvas
- Delete banner → removed from Canvas

## Page Configuration Tabs

- **Template tab:** Template grid loads with correct templates for page type
- **Styles tab:** Live Preview shows two-column comparison (Global vs. This Page)
- **Styles tab:** Change Color Theme → right preview updates immediately with new accent color
- **Styles tab:** Change Typography → right preview updates with new font
- **Styles tab:** Change Color Mode to "Dark" → right preview switches to dark background
- **Styles tab:** Change Spacing → right preview adjusts padding
- **Styles tab:** Change Container Width → right preview adjusts width
- **Styles tab:** "Overrides active" badge appears with summary chips
- **SEO tab:** Meta Title, Description, OG Image save correctly
- **Versions tab:** Version history lists all versions with dates and creators
- **Versions tab:** "Current" badge on most recent version
- **Versions tab:** Click "Restore" on older version → configuration reverts

## Publishing Flow

- Save Draft → status shows "Draft — not yet published" (yellow)
- Publish → status changes to "Published" (green) with timestamp and version number
- Publish with unsaved changes → auto-saves then publishes
- Publish empty template (no sections) → error toast: *"The selected template has no content."*

## Reader Portal Verification

- Published page loads at correct URL
- Template layout renders correctly with all sections
- Hero/featured content displays properly
- Article grids are populated with content from CMS
- Images load
- "View all" / "More" links work
- Banners display correctly (if added)
- Style overrides applied (correct colors, fonts, spacing visible)
- SEO meta tags present in page source ( `<title>`, `<meta name="description">`, `<meta property="og:image">` )
- Navigation links work (header and footer)
- Page renders correctly on desktop (1200px+)
- Page is usable on tablet (768px)
- Page is readable on mobile (375px)
- Cross-links/related sections work
- Hero exclusive deduplication works (articles in hero don't repeat in grid)

## Navigation

- Add header link → appears on Reader Portal header after refresh
- Add footer link → appears in correct footer column
- Add social link → appears in Reader Portal footer with correct icon
- Remove a link → disappears from Reader Portal after refresh
- Save Changes → toast: *"Navigation settings saved!"*
- Max 5 social links enforced (Add Social button disables at 5)

## Advisory, Press Releases & Media Coverage

- Create an advisory member → appears in the grid with correct status
- Set advisory member to Active → shows on public pages using People Directory Grid section
- Set advisory member to Inactive → hidden from public pages
- Create a press release with Published status → appears in Press Release Listing sections
- Create a media coverage entry with Published status → appears in Media Coverage Listing sections
- Featured flag on press release → star badge appears in listing
- Advisory member with social links → social icons render correctly in People Directory Grid

- People Directory Grid section on a template → pulls all active advisory members sorted by sort order
- Press Release Listing section → pulls all published press releases sorted by published date
- Media Coverage Listing section → pulls all published media coverage sorted by coverage date
- External URL on press release/coverage → link opens in new tab

### Generic Business Section Rendering

- Image + Content section → two-column layout renders, stacks on mobile
- Informational Card Grid → card grid renders with correct column count
- Support / Donation Block → supporters list and CTA render correctly
- Testimonial / Quote Band → testimonials scroll horizontally, author attribution visible
- Icon Feature Grid → icons and descriptions render in grid layout
- Submission / Tell Us CTA → accent-colored background with CTA button/link

### Global Appearance

- Change Primary Color → affects links and buttons across Reader Portal
  - Change Typography → affects fonts across all pages (unless overridden)
  - Change Header Style to Sticky → header stays visible on scroll
  - Change Footer Style to Expanded → full footer columns visible
  - Reset to Defaults → confirmation dialog → settings revert
  - Save Changes → toast: *"Appearance settings saved!"*
-

## 10. Current Known Limitations

Limitation	Details	Workaround
Custom font upload not yet functional	The "Upload Custom Font" button in the Styles tab is present but not operational.	Use one of the 6 built-in font options (Inter, Playfair Display, Lora, Merriweather, Georgia, System Default).
Page revalidation delay	After publishing, the Reader Portal may take up to 60 seconds to reflect changes due to server-side caching.	Wait 60 seconds and hard-refresh the Reader Portal.
No drag-to-reorder for navigation links	Header and footer links can be added/removed but not reordered via drag-and-drop.	Remove and re-add links in the desired order.
Category reorder uses arrows only	Page categories can only be reordered via up/down arrow buttons, not drag-and-drop.	Use the arrow buttons on the dedicated Page Categories page.
Template sections are shared	Editing a template's sections affects all pages that use that template.	Create a separate template if you need a unique layout for one page.
No real-time collaborative editing	Only one user should edit a template at a time. No live collaboration or conflict detection.	Coordinate with your team to avoid simultaneous edits.
Banner availability depends on category	Banners only appear in the Section Palette if the page category has "Show Banner" enabled.	Edit the category and toggle Show Banner ON if needed.
Hero Exclusive is per-section	You must manually enable Hero Exclusive on each hero section to prevent content duplication. The toggle is in the Properties Panel for all hero variants.	Enable this setting when using a hero section alongside listing sections on the same page.
Max 5 social links	The navigation system enforces a limit of 5 social platform links.	Prioritize your most important social channels.
Advisory member images use URL input	The advisory member form uses a URL text field for images instead of the media library picker.	Upload the image to the media library first, copy the URL, and paste it into the image URL field. Media picker integration is planned.
Press/Coverage edit pages not yet built	Press releases and media coverage entries can be created and listed, but inline editing from the list page is not yet available.	Delete and recreate the entry, or use the API directly for updates. Edit pages are planned.
Static section content via displayOptions	Some static sections (Card Grid, Icon Features, Testimonials) configure their content through <code>displayOptions</code> in section properties rather than a dedicated content editor.	Use the Properties Panel in the Canvas Editor to configure display options. A more user-friendly content editor is planned.
Advisory/Press/Media not synced to Strapi	These entities are managed in the admin database, not Strapi CMS. They don't have Strapi editorial workflow (drafts, localization).	Manage directly from the Admin Console. Strapi sync can be added later if needed.
Subscription/Shop sections are preview-only	All subscription and shop page sections (pricing tables, product grids, cart, checkout) display placeholder data. Payment checkout (Stripe/Razorpay) and Shopify product integration are not yet connected.	Use these sections for layout preview only. Actual subscription pages work via the separate <code>/subscribe</code> flow.
Event/Podcast sections are preview-only	All event and podcast page sections display demo data. RSVP forms, audio players, and calendar views are visual mockups.	Use the campaign system for real events. Podcast hosting requires separate integration.
Institutional sections are preview-only	Institutional hero, pricing, login, and usage stats sections display placeholder data. IP-based detection and institutional login are not yet functional.	Use the existing institutional inquiry form at <code>/institutional</code> for real institutional sales.



## 11. Section Component Readiness Reference

This table shows which section types are fully functional vs. preview-only (stubs), so you know what to expect when building pages.

### Fully Functional Sections (ready for production)

Category	Sections	Notes
Hero	Hero Image Left/Right, Hero Full-Width, Hero Minimal, Hero Carousel	All 5 variants work with real article data, filters, manual selection
Article Grids	Grid 2-Column, Grid 2+Sidebar, Grid 3-Column, Grid 4-Carousel	All configurable with filters, sorting, pagination
Featured	Featured Left+Grid, Featured Above, Featured Mixed	Configurable with subscriber badges
Lists	Horizontal Cards, Vertical Cards, Minimal List	All show real articles with proper metadata
Article Detail	Article Header, Article Content, Author Bio, Related Articles	Read real article data; Author Bio shows social links
Section Page	Section Header, Featured Article, Article Grid, Hero Fullscreen	Read real section data from CMS
Author	Author Hero, Articles Grid, Bibliography	Read real author data; Bibliography groups by year
Static Page	Hero, Rich Content, FAQ, CTA Block, Timeline, Card Grid, Icon Features, Team Grid, Contact Form, Image Content, Support Block, Testimonial Band, People Grid, Person Detail, Press List, Media Coverage, Submission CTA, Sidebar Nav	All configurable from admin Properties Panel; FAQ, Card Grid, Icon Features support configurable columns
Campaign	Hero, Info, Form, CTA, Success, Expired, Upcoming, Paused, Countdown, Speakers, Schedule, Partners, Testimonial, all 11 extended variants	Full campaign state management; ICS calendar download
Newsletter	Archive Header, Edition Grid, Edition Detail, Subscribe Form	Full API integration, GA4 analytics, topic filtering, pagination
Collection	Header, Article List, Curator Note, Reading Progress	Partial — reads real article data for counts and lists

## [Preview-Only Sections \(display placeholder data\)](#)

Category	Sections	What's Needed
Article Detail	Table of Contents, Media Embed, Series Nav, Footnotes	Content parsing, audio player, series data model
Section Page	Filter Bar, Cross Links	State connection to article grid, real section data
Author	Related Authors, Social Feed, Audio Readings	Related authors data, podcast data
Subscription	All 7 variants	Payment gateway (Stripe/Razorpay), real plan data
Shop	All 11 variants	Shopify integration, cart state, checkout flow
Institutional	All 6 variants	IP detection, token verification, inquiry API
Event	All 10 variants	Strapi event data, RSVP forms, calendar
Podcast	All 7 variants	Strapi podcast data, audio player

*End of User Guide — Version 3.1 (updated 2026-03-24)*

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